

SOUTHWEST LICKING COMMUNITY WATER & SEWER DISTRICT

P.O. BOX 215, ETNA, OH 43018

(740) 927-0410

BOARD MEETING MINUTES

October 11, 2016

1. OPENING

The October 11, 2016 meeting of the Board of Trustees of the Southwest Licking Community Water and Sewer District was called to order by Mr. Kretzmann at 1:00 pm. The Pledge of Allegiance was led by Mr. Kretzmann. Mr. Kretzmann, Mr. Meade and Mr. Carlisle were present at roll call. Also present were Leo Conkel, CJ Gilcher, Rhonda Loomis and Bobbie O'Keefe. No members of the public were present.

2. ADOPTION OF AGENDA

Mr. Kretzmann made a Motion to approve the Agenda; Mr. Meade seconded. Vote, all aye. Agenda adopted.

3. APPROVAL OF MINUTES

Mr. Kretzmann made a Motion to approve the Minutes of the September 27, 2016 meeting. Mr. Meade seconded. Upon call for the vote, all voted aye. The Minutes were approved.

4. PAYMENT OF BILLS

Mr. Kretzmann made a Motion, which was seconded by Mr. Meade, to pay the bills as presented. Vote, all aye. Motion was approved.

5. COMMUNICATIONS

None.

6. PUBLIC COMMENTS

None.

7. GENERAL MANAGER'S REPORT

a. Potential Property Purchase: Mr. Conkel reported that he had been contacted by an individual who wished to sell a small lot adjacent to the district's WTP on York Road. The

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board stated that it was not interested in purchasing the property because there is no benefit to the district to own it.

b. Grinder Pump Bid: Mr. Conkel stated that approximately 11-15 grinder pumps will probably be needed for the Palmer Road Project. He asked the Ohio Public Works Commission (OPWC), which is funding the project, whether the purchase of the grinder pumps would need to be competitively bid. OPWC indicated competitive bids were not necessary if the District's legal counsel agreed with it. The grinder pumps would be available to those property owners who needed them. The district can get reimbursement for the cost of the grinder pumps from OPWC. Mr. Conkel indicated he is only going to purchase up to 8 pumps at this time, because he does not want to purchase many if only a few property owners will be connecting to the project.

c. Fire Protection Fees: Mr. Conkel addressed the proposed modification of the Fire Line Connection Fee. He distributed an analysis of how many fire line connections have been purchased since 2006, how much those connections cost, and the financial effect on the district if the reduced fire line fee had been charged to those purchasers. Mr. Conkel stated that the proposed new fee puts the district more in line with the fire line fees of the district's neighbors. Mr. Kretzmann suggested that one approach might be to wait until a new development required a fire line before reducing the fee. Mr. Carlisle stated that all savings, however small, help businesses coming into the district, and that it would be helpful for the new businesses to have access to actual rates and fees during its planning process. Ms. Loomis commented that the district will need to update its Deposit, Fee and Charge Schedule in a couple of other areas, and that the board can wait to adopt the new fee when the entire schedule is updated. The other option would be to pass the new fee now by separate resolution. The new fee would then be incorporated into the modified fee schedule at the time it is adopted by the board. Mr. Conkel was instructed by the board to have a resolution available for action at the next board meeting to modify the fire line connection fee.

d. Palmer Road Project: Mr. Conkel stated that the project is nearing the stage where final assessments will be calculated. Ms. O'Keefe indicated that she would bring to the next meeting a list of steps that have to be done in order to proceed with the final assessment process.

8. OFFICE MANAGER'S REPORT:

a. Employee Health Insurance Renewal: Ms. Loomis presented information regarding the health insurance renewal for 2017. She indicated it would be a 13 month renewal with a 14.43 percent increase. She stated that a 20 percent increase was budgeted. Ms. Loomis also stated that she attempted to obtain rate relief for the district, but the relief was rejected. She said the vision coverage will cost an additional 5 percent, but that there was no increase in dental coverage. The renewal will need to be approved by the board prior to December 1, 2016. The

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board directed Ms. Loomis to have the necessary resolution prepared to approve the insurance renewal at the next board meeting.

9. ATTORNEY'S REPORT

None.

10. EXECUTIVE SESSION

None.

11. ADDITIONAL PUBLIC COMMENTS

None.


12. TRUSTEE COMMENTS

None.

13. ADJOURNMENT

Mr. Carlisle made a Motion, which was seconded by Mr. Meade to adjourn. The meeting was adjourned at 1:29 pm.

ATTEST:


John Carlisle, Board Secretary