

SOUTHWEST LICKING COMMUNITY WATER & SEWER DISTRICT

P.O. BOX 215, ETNA, OH 43018

(740) 927-0410

BOARD MEETING MINUTES

September 15, 2016

1. OPENING

The September 15, 2016 meeting of the Board of Trustees of the Southwest Licking Community Water and Sewer District was called to order by Mr. Kretzmann at 6:00 pm. The Pledge of Allegiance was led by Mr. Kretzmann. Mr. Kretzmann, Mr. Meade and Mr. Carlisle were present at roll call. Also present were Leo Conkel, CJ Gilcher, Rhonda Loomis and Jim Duffy.

2. ADOPTION OF AGENDA

Mr. Kretzmann made a Motion to approve the Agenda; Mr. Meade seconded. Vote, all aye. Agenda adopted.

3. APPROVAL OF MINUTES

Mr. Kretzmann made a Motion to approve the Minutes of the August 30, 2016 meeting. Mr. Meade seconded. Upon call for the vote, all voted aye. The Minutes were approved.

4. PAYMENT OF BILLS

Mr. Kretzmann made a Motion, which was seconded by Mr. Meade, to pay the bills as presented. Vote, all aye. Motion was approved.

5. COMMUNICATIONS

Letter from Dave Yost, Auditor of State stating the District has received the Auditor of State Award. Mr. Carlisle stated to find nothing, when they usually find something is unheard of and asked that Kathy Killen and the staff know that he thanks them for doing a wonderful job.

6. PUBLIC COMMENTS

Jim Duffy asked about the water theft at the Shamrock Hotel that he read about in the newspaper. Advised hydrants in front of the business had been being opened / tampered with daily for at least 2 weeks after water to the business had been shutoff for nonpayment. The District has since put locks on the hydrants down in front of the Shamrock to deter theft and

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potential damage to the hydrants. Mr. Carlisle reports that this property is in probate however Etna has been approached by two different people about purchase.

7. GENERAL MANAGER'S REPORT

a. Mr. Conkel presented the contract proposal from Data Resolutions to host the online GIS IIS server with MS SQL express. Discussion held on where it is being hosted now and why the District is at the point of needing to seek outside services. It saves on the cost of the District needing to incur the cost of a new SQL server. The field will have access to the online GIS to work with their day to day assignments. Mr. Conkel stated the District is looking at asset management software to allow useful reporting of the data in GIS. The District will have one person who does all the edits, tracking and inputting them and keeping a file of edit requests. This is an expansion of our existing system. Mr. Carlisle made the motion, Mr. Kretzmann seconded it. Upon motion vote, all voted aye. The Motion was approved.

b. Mr. Conkel stated the WSRLA funding application for the WTP, Summit Road waterline and tower should be ready by the end of the month.

c. The Wellfield lease should be out September 16 for the two new wellfields north and east.

d. The OPWC application is due October 7, 2016. The District currently has an outstanding project with OPWC lowering our chances of being awarded a grant. Mr. Kretzmann asked about alternative funding sources to which Mr. Conkel replied affirmative, there are other grant sources.

e. Mr. Conkel is working on the Fire Meter cost review and should have something for the Board to review at the next meeting. He is meeting with the West Licking Fire Chief next week to discuss their fire policies and expectations.

8. OFFICE MANAGER'S REPORT:

Nothing to report.

9. ATTORNEY'S REPORT

Not at the meeting.

10. EXECUTIVE SESSION:

None.

11. ADDITIONAL PUBLIC COMMENTS:

None.

12. TRUSTEE COMMENTS

Mr. Carlisle completed the required Financial Management and Utility Management courses for the EPA in regards to the loan for the new WTTP. He gave his certificates to the GM.

Mr. Kretzmann thank Mr. Carlisle and Mr. Meade for participating in the online certificate classes.

13. ADJOURNMENT

Mr. Kretzmann made a Motion, which was seconded by Mr. Carlisle to adjourn. The meeting was adjourned at 6:15 pm.

ATTEST:



John Carlisle, Board Secretary