



LICKING REGIONAL WATER DISTRICT

BOARD MEETING MINUTES May 8, 2025, REGULAR MEETING

1. OPENING

The May 8, 2025, the Regular Board Meeting of the Licking Regional Water District was called to order by Mr. Stepp at 4:00 p.m. The pledge of allegiance was led by Mr. Stepp. Mr. Stepp, Mr. Clegg, Mr. Davis and Mr. Leist were present at roll call. Also present were CJ Gilcher, Josephine Carrelli, Nick Eippert, Ashley Campbell and those members of the public who signed the sign in sheet. The meeting was also live streamed for public viewing.

2. ADOPTION OF AGENDA

Mr. Clegg made a motion, second by Mr. Leist, to approve the agenda as presented.

Upon roll call vote, all voted aye. Motion carried. Agenda adopted.

3. APPROVAL OF MINUTES

Mr. Leist made a motion, second by Mr. Davis, to approve the meeting minutes from the April 24, 2025, Regular Meeting as presented.

Upon roll call vote, all voted aye. Motion carried.

4. AUTHORIZATION TO PAY BILLS

Mr. Stepp moved to approve payment of the bills as presented.
Mr. Clegg seconded.

Upon roll call vote, all voted aye. Motion carried.

5. PUBLIC COMMENTS (Limited to three minutes)

There were no public comments.

7. REPORT OF THE EXECUTIVE DIRECTOR

STAFF REPORTS:

OPERATIONS DIRECTOR

Projects Update

Mr. Gilcher provided the following updates:

Wagram Wastewater Treatment Center

They continue to construct floor slabs. A lot of the underground piping is complete so the electricians can move forward with their duct banks and conduits. The administration building is being started. The roof is on the sludge dewatering building and the roof is on the sludge storing building.

SR 161 Elevated Storage Tank

They are doing the interior sand blasting of the water tower to prep for the interior coating. They have been slowed down a little bit due to the wet weather conditions.

Union Township Water Line Extension Project

They have bored in a lot of the service lines and will come back through to start connecting those service lines. They have also made the connection at SR 37 and Pilot for the directional bore underneath SR 37. Water is filled to just south of SR 40 on SR 37.

Mr. Gilcher presented a resolution for the Board's consideration and approval.

Resolution No. 2025-049

A RESOLUTION TO AUTHORIZE THE EXECUTIVE DIRECTOR TO DISPOSE OF CERTAIN PERSONAL PROPERTY THAT IS NO LONGER NECESSARY OR NEEDED FOR THE OPERATION OR PURPOSES OF THE DISTRICT

BE IT RESOLVED BY THE BOARD OF TRUSTEES OF THE LICKING REGIONAL WATER DISTRICT, THAT:

1. The Board deems that the 2003 John Deere Z-Trac 737 Mower with serial number: TC0737A021097 is no longer necessary or needed for the operation and purposes of the District and hereby authorizes the Operations Director to sell the asset on Govdeals.com.

2. That is found and determined that all formal actions of this Board of Trustees concerning and relating to the adoption of this Resolution were adopted in an open meeting of this Board of Trustees, and that all deliberations of this Board of Trustees and of any of its committees resulting in such formal action, were in meetings open to the public, in compliance with the law, including Section 121.22 of the Ohio Revised Code.

Mr. Clegg moved to adopt the resolution, second by Mr. Leist

Upon roll call vote, all voted aye. Resolution No. 2025-049 was approved.

Mr. Gilcher presented a resolution for the Board's consideration and approval.

Resolution No. 2025-050

A RESOLUTION TO AUTHORIZE THE EXECUTIVE DIRECTOR TO DISPOSE OF CERTAIN PERSONAL PROPERTY THAT IS NO LONGER NECESSARY OR NEEDED FOR THE OPERATION OR PURPOSES OF THE DISTRICT

BE IT RESOLVED BY THE BOARD OF TRUSTEES OF THE LICKING REGIONAL WATER DISTRICT, THAT:

1. The Board deems that the 2006 John Deere Z-Trac 777 Mower with serial number: TC0777C050018 is no longer necessary or needed for the operation and purposes of the District and hereby authorizes the Operations Director to sell the asset on Govdeals.com.
2. That is found and determined that all formal actions of this Board of Trustees concerning and relating to the adoption of this Resolution were adopted in an open meeting of this Board of Trustees, and that all deliberations of this Board of Trustees and of any of its committees resulting in such formal action, were in meetings open to the public, in compliance with the law, including Section 121.22 of the Ohio Revised Code.

Mr. Clegg moved to adopt the resolution, second by Mr. Leist

Upon roll call vote, all voted aye. Resolution No. 2025-050 was approved.

Mr. Gilcher presented a resolution for the Board's consideration and approval.

Resolution No. 2025-051

**RESOLUTION TO AUTHORIZE THE HIRE OF SCOTT WARE FOR THE
WASTEWATER SYSTEMS OPERATOR POSITION**

BE IT RESOLVED BY THE BOARD OF TRUSTEES OF THE LICKING
REGIONAL WATER DISTRICT, THAT:

1. The Board authorizes the hire of Scott Ware at a pay rate of \$33.00 per hour upon successful completion of pre-employment drug screening and background check.
2. That is found and determined that all formal actions of this Board of Trustees concerning and relating to the adoption of this Resolution were adopted in an open meeting of this Board of Trustees, and that all deliberations of this Board of Trustees and of any of its committees resulting in such formal action, were in meetings open to the public, in compliance with the law, including Section 121.22 of the Ohio Revised Code.

Mr. Stepp moved to adopt the resolution, second by Mr. Leist

Upon roll call vote, all voted aye. Resolution No. 2025-051
was approved.

ATTORNEY

Mr. Eippert presented a resolution for the Board's consideration and approval.

Resolution No. 2025-052

**A RESOLUTION TO APPROVE FENCE MAINTENANCE AND ACCESS
AGREEMENT WITH ABLE STORAGE, LLC**

BE IT RESOLVED BY THE BOARD OF TRUSTEES OF THE LICKING
REGIONAL WATER DISTRICT, THAT:

1. The Board approves the Fence Maintenance and Access Agreement with Able Storage, LLC, and authorizes the President of the Board of Trustees to execute the agreement.
2. That is found and determined that all formal actions of this Board of Trustees concerning and relating to the adoption of this Resolution were adopted in an open meeting of this Board of Trustees, and that all deliberations of this Board of Trustees and of any of its committees resulting in such formal action, were in

meetings open to the public, in compliance with the law, including Section 121.22 of the Ohio Revised Code.

Mr. Leist moved to adopt the resolution, second by Mr. Davis

Upon roll call vote, all voted aye. Resolution No. 2025-052 was approved.

Mr. Eippert presented a resolution for the Board's consideration and approval.

Resolution No. 2025-053

A RESOLUTION TO APPROVE FENCE MAINTENANCE AND ACCESS AGREEMENT WITH THORN LAKE ENTERPRISES, LLC

BE IT RESOLVED BY THE BOARD OF TRUSTEES OF THE LICKING REGIONAL WATER DISTRICT, THAT:

1. The Board approves the Fence Maintenance and Access Agreement with Thorn Lake Enterprises, LLC, and authorizes the President of the Board of Trustees to execute the agreement.
2. That is found and determined that all formal actions of this Board of Trustees concerning and relating to the adoption of this Resolution were adopted in an open meeting of this Board of Trustees, and that all deliberations of this Board of Trustees and of any of its committees resulting in such formal action, were in meetings open to the public, in compliance with the law, including Section 121.22 of the Ohio Revised Code.

Mr. Stepp moved to adopt the resolution, second by Mr. Clegg

Upon roll call vote, all voted aye. Resolution No. 2025-053 was approved.

Mr. Eippert presented a resolution for the Board's consideration and approval.

Resolution No. 2025-054

A RESOLUTION TO APPROVE FENCE MAINTENANCE AND ACCESS AGREEMENT WITH WAIBEL ELECTRIC CO.

BE IT RESOLVED BY THE BOARD OF TRUSTEES OF THE LICKING REGIONAL WATER DISTRICT, THAT:

1. The Board approves the Fence Maintenance and Access Agreement with Waibel Electric Co. and authorizes the President of the Board of Trustees to execute the agreement.
2. That is found and determined that all formal actions of this Board of Trustees concerning and relating to the adoption of this Resolution were adopted in an open meeting of this Board of Trustees, and that all deliberations of this Board of Trustees and of any of its committees resulting in such formal action, were in meetings open to the public, in compliance with the law, including Section 121.22 of the Ohio Revised Code.

Mr. Stepp moved to adopt the resolution, second by Mr. Leist

Upon roll call vote, all voted aye. Resolution No. 2025-054 was approved.

8. PUBLIC COMMENTS (Limited to two minutes)

There were no public comments.

9. TRUSTEES' COMMENTS

Mr. Stepp made a motion, seconded by Mr. Clegg, to accept the resignation of Brian Hill.

Upon roll call vote, all voted aye. Motion carried.


10. ADJOURNMENT

Mr. Clegg made a motion, second by Mr. Leist, that the meeting would be adjourned.

Upon Roll Call vote, all voted aye.

The meeting was adjourned at 4:16 p.m.

ATTEST:


Steve Clegg, Secretary

**SWLCWSD
OFFICE REPORT
05/08/25**

1) Connection Fees Collected

	2023	2024	1st Qtr. 2025	2nd Qtr. 2025	3rd Qtr. 2025	4th Qtr. 2025	Total 2025
Water	\$1,441,438.43	\$1,398,638.52	\$49,680.00	\$16,560.00			\$66,240.00
Sewer	\$783,297.36	\$560,396.26	\$70,000.00	\$30,000.00			\$100,000.00
Total	\$2,224,735.79	\$1,959,034.78	\$119,680.00	\$46,560.00	\$0.00	\$0.00	\$166,240.00

2) Billing Charges

	2023	2024	1st Qtr 2025	2nd Qtr. 2025	3rd Qtr. 2025	4th Qtr. 2025	Total 2025
Water	\$3,490,165.22	\$3,800,994.64	\$935,332.19	\$312,222.24			\$1,247,554.43
Sewer	\$6,885,871.54	\$7,108,067.47	\$1,730,361.49	\$569,252.45			\$2,299,613.94
Total	\$10,376,036.76	\$10,909,062.11	\$2,665,693.68	\$881,474.69	\$0.00	\$0.00	\$3,547,168.37

3) Capacity Fees

	2023	2024	1st Qtr. 2025	2nd Qtr. 2025	3rd Qtr. 2025	4th Qtr. 2025	Total 2025
Water	\$39,615.00	\$100,325.00					\$0.00
Sewer	\$116,925.50	\$65,325.00					\$0.00
Total	\$156,540.50	\$165,650.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00

4) Assessment Revenue

	2023	2024	2025	Total 2025
1st Half	\$109,578.58	\$65,229.55	\$70,064.70	\$70,064.70
2nd Half	\$84,707.87	\$0.00	\$0.00	\$0.00
	\$194,286.45	\$65,229.55	\$70,064.70	\$70,064.70

Cash in Bank	As of 05/07/25	As of 05/06/24
	\$20,448,710.88	\$23,101,273.23

*Does not allow for future expenses

Loan Payment Due 07/01/25	\$2,500,000.00	\$2,500,000.00
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Balance Available	\$17,948,710.88	\$20,601,273.23
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